



### PROJECT FUNDING

Four areas of strong interest to the Foundation are as follows:

Technology and Learning

Scholastic Enrichment

Arts and Education

Community Partnership

### GRANT APPLICATION

Please complete and email this application to the Superintendent: Michael Smajda no later than 5:00 the Monday before the scheduled Wednesday meeting. All late applications will be processed toward the next grant request period.

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Applicant's Name:

Date:

Building:

Phone Number:

Email:

Project Title:

Amount Requested:

Project Time Line:

Expected Number of Students Served:

Have you applied previously for a grant?

Month/Year of grant application:

Were you approved funding for your request?

Partial or full funding?

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Provide a narrative of your project and an explanation of the funds needed. Cover the key points identified with this application. Attach any web links or attachments you feel are necessary.

The Board of Trustees meets quarterly. Your request will be addressed at the meeting. If you need an answer sooner, please say so and we will do our best to accommodate you.

*A written evaluation of this project will be expected upon completion of the project.*

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I approve of this project. Building funding is not available.

**Signature of Building Principal:**

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I approve of this project. District funding is not available at this time and will be referred to the WEF.

**Signature of Superintendent:**

## KEY POINTS TO BE COVERED IN THE APPLICATION NARRATIVE

Summarize your project stating what the goals and objectives are of the project?

Describe the creative and innovative elements of this project.

Explain the educational need and relevance.

What is the implementation timeline? Is the project funded for one time or will continue over many years?

How will you sustain this project if it is continuing?

Provide a detailed budget with information such as staffing, materials, equipment, transportation, food, and other funding sources.

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*Change font size, or add more pages as needed*

Narrative: